

FPD 2020-2021 Campus Re-Opening Plan

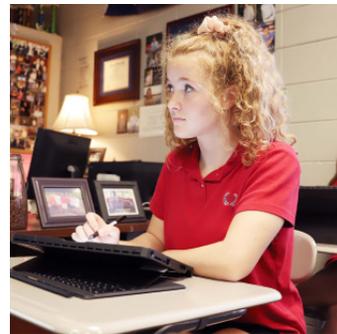


Welcome Back, Viking Nation!



FIRST PRESBYTERIAN
DAY SCHOOL

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Welcome Back, Viking Nation!

2020-2021 Re-Opening Plan

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Message from the Head of School

Viking Nation, the enclosed plan has been carefully created to provide the best possible educational environment regardless of the scenario with which we are faced as a community. Our top priority and goal is to have students safely back on campus with their peers and teachers. We recognize this to be best from an emotional, mental, and spiritual standpoint for developing young minds.

COVID-19 continues to move throughout our communities, and therefore, there is an inherent risk. While we cannot completely eliminate that risk, we can provide a safe environment in which students can grow and thrive. We want students to come to school each day and feel secure, encouraged, and excited about learning with their classmates and mentors.

Throughout this process, we are reminded that while we don't know what the future holds, we know *who* holds the future. FPD will continue to provide our nationally-recognized, award-winning educational experience, educating and equipping students to change the world for God's glory. Our best days are yet ahead!

GO VIKINGS!

Dr. John Patterson
FPD Head of School



Guiding Principles in Planning

Safety

Safety is a top priority. FPD will take every measure possible and reasonable to protect student physical health, while also caring for their mental, emotional, spiritual, and academic health.

Fellowship

Fellowship and community with Godly peers and mentors, such that FPD provides, is key to a student's mental, social, emotional, and academic development.

The need for community, combined with the need working parents have for daytime care for their students, makes on-campus programming important.

Adaptability

Families have different needs in relation to COVID-19 precautions. FPD is prepared to adapt plans to meet student and family needs in all grade levels, so they continue to thrive academically, emotionally, and spiritually.

Mission-Centered

FPD will continue to provide an exemplary Christ-centered, college-preparatory education in order to "educate and equip students to change the world for God's glory."

FPD Re-Opening Plan Overview

1

On-Campus with Precautions

LOWER SCHOOL UPDATE: Students in grades 3K - 5th will remain in "Viking Squad" homeroom groups, but still rotate to co-curriculars. Fourth & fifth grade students will not change classrooms for core subjects; teachers will rotate to them.

MASK UPDATE FOR GRADES 6TH - 12TH: For 6th - 12th grade, masks are required indoors at all times, except when eating or drinking. When outside, masks will be optional and social distancing will be required. Masks must be solid color or from Lands' End with FPD uniform logo.**

Masks are optional for grades 3K - 5th, **but strongly encouraged for students in grades 3rd - 5th.**

Social distancing emphasized.

Temperature checks upon arrival (must be less than 100)*.

Students & faculty with symptoms of illness may not come to school.*

Two minutes added between classes (increase from 4 to 6 minutes) in middle and high school to allow for enhanced sanitation, social distancing, and to take an outside "mask break."

Gatherings permitted based on current state guidelines.

Athletic & Fine Arts programs follow GHSA guidelines.

All guests must check-in at offices first for temperature check and guest pass.

Increased distance between students during lunch. Food served a la carte. Students eat lunch in multiple venues.

Enhanced sanitation measures.

Student/faculty training on wellness procedures.

Attendance and community service policies reviewed.

2

3K - 8th: Squads 9th - 12th: Hybrid

Measures different than Level 1

Grades 3K - 8th will remain on campus with precautions in homeroom classes (called Viking Squads). Teachers will rotate to each homeroom class.

Hybrid model for grades 9th - 12th determined by the government regulations regarding class time & size.

Lunches eaten with their Viking Squad, either delivered by SAGE or brought from home.

Measures similar to Level 1

Temperature checks upon arrival (must be less than 100).*

Students & faculty with symptoms of illness may not come to school.*

Face masks follow Level 1 guidelines.

Gatherings permitted based on current state guidelines.

All guests must check-in at offices first for temperature check and guest pass.

Athletic & Fine Arts programs follow GHSA guidelines.

Enhanced sanitation measures.

Student/faculty training on wellness procedures.

Attendance and community service policies reviewed.

3

Distance Learning

Distance Learning Plan (DLP) with enhancements from 2019-2020.

In-person teacher office hours to assist students by appointment.

Offer childcare if feasible within government mandates and CDC and AAP guidance.

Facilities closed except by appointment.

Deep clean of all facilities.

Athletic and Fine Arts programs follow GHSA guidelines.

"Viking community events" (drive through events, virtual meetings, etc.) implemented to help parents and students while not on campus.

At all levels:

Distance Learning options will be available to students who are not comfortable returning to campus. The decision to personally switch to a Distance Learning Plan may be made on a month-by-month basis. Parents will need to notify their child's principal by email by August 1 or ten days prior to the month they wish to switch to Distance Learning. The Distance Learning Plan will also be available for students who are at home temporarily due to illness or symptom monitoring.

* Prior to arriving at school, parents are asked to take their student's temperature and check for symptoms of illness each day to confirm that their student is not running a fever or experiencing any other signs of illness.

** Students with medical reasons may be exempt from wearing masks. Contact principal.

On-Campus SAFETY STRATEGIES



PROTECT

Temperature/Wellness Checks

- Before arriving at school, we ask parents to perform a wellness check on their student(s). Students must be free of fever (<100) and symptoms (coughing, sneezing, congestion, sore throat, loss of taste or smell, nausea, diarrhea, headache, body aches, shortness of breath, or fatigue).
- When arriving at school, faculty and students will receive a temperature check (called a “Champion Check”) using a hospital-grade digital forehead thermometer. The temperature must be lower than 100 degrees. For lower school students, this “Champion Check” will take place during carpool. For middle school and high school, this “Champion Check” will take place immediately following drop-off. Students will receive a small sticker (color changed each day) to confirm temperature check completion.
- Faculty and staff will stay home if they have any symptoms of illness.

School Nurse

- FPD school nurse to contact trace students and faculty as needed.
- FPD school nurse will support parents who have medical concerns.
- Students with symptoms of illness on campus will visit the school nurse for assessment.

Visitor Access

- Visitor access will be limited. Visitors must check in at the elementary, upper school, or administrative office for temperature check and guest pass. All visitors required to wear a face covering.

Water Bottle Refill Stations

- Water bottle refill stations replace water fountains.

Training/Education

- Faculty, staff, and students trained on wellness and safety measures.
- Students will be encouraged to use hand sanitizer as well as wash their hands for at least 20 seconds regularly.

On-Campus SAFETY STRATEGIES



FACE COVERINGS

3K - 5TH GRADE

Masks are optional for grades 3K - 5th, but strongly encouraged for students in grades 3rd - 5th.

5th grade students participating in chorus must bring a mask to wear during chorus class.

If lower school students choose to wear a mask, they should bring a plastic container/box, labeled with their name, in which to store it during lunch.

FACULTY / STAFF

All faculty and staff will wear face masks or face shields (possible exception if in front of classroom when social distancing can be ensured).

6TH - 12TH GRADE

For 6th - 12th grade, masks are required indoors at all times, except when eating or drinking. When outside, masks will be optional and social distancing will be required. Masks must be solid color or from Lands' End with FPD uniform logo.

If students forget their mask, disposable ones will be available for \$1 each at the High School Office.

6th - 12th grade chorus students provided a special mask for chorus class.

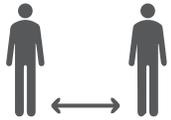
VISITORS

All visitors, including parents, are required to wear a face mask inside campus buildings.

Masks must be solid color or embroidered by Lands' End with the FPD uniform logo.

Students with medical reasons may be exempt from wearing masks. Contact your student's principal for options.

On-Campus SAFETY STRATEGIES



DISTANCE

- Social distancing will be a priority at all times. Students will be trained on the definition of social distancing.
- Two minutes added between classes in middle and high school to allow for enhanced sanitation, social distancing, and to take an outside "mask break."
- Lower school students will be kept in "Viking Squad" homeroom groups to minimize mixing of students.
- Lunchroom seating will be socially distanced. Alternate venues will be used, including outdoor patios, MAC lobby, and gymnasiums. Some lower school classes may also eat in their classrooms.



SANITIZE

- More frequent cleaning of restrooms, playground, common areas, and classrooms.
- Additional hand sanitizer stations throughout campus.
- Two minute cleaning period at the end of each class to wipe down desks prior to the next class.
- Time between elementary co-curricular classes to clean rooms.
- Additional cleaning of high touch surfaces (door handles, hand rails).
- Shared objects cleaned between use.
- New Hydro-Static sprayer that can clean large venues safely and efficiently.
- Toys or classroom items that cannot be easily cleaned will not be used.

ADAPT

Events

- Students will be socially distanced in all assemblies and chapels. Students in 6th - 12th will be masked.
- Select events will be reviewed to determine alternative, socially-distanced options.

Lunch/Food

- Lunch served a la carte. Students may choose from plated and individually packaged items charged a la carte.
- Snacks (6th - 12th) will be sold by SAGE in the lunchroom instead of The Viking Store to promote social distancing.

Fine Arts

- Chorus students wear a special "singing mask" during their class. Band students with select instruments have partitions between them and face forward instead of in a semi-circle seating arrangement.

School Policies

- Community service and attendance policies reviewed and updated as needed.

Learning Models

- Preparation for on-campus, hybrid, or distance learning program. Families able to choose Distance Learning Program at any time.



On-Campus SCHOOL DAY SCHEDULE

7:30 a.m. - 7:45 a.m.

Early Arrival. Temperatures Taken.

3K - Kindergarten Students - Temperatures taken at carpool and proceed to classroom

1st - 5th Grade Students - Temperatures taken at carpool, and students proceed to FPD Media Center, where they will be socially distanced.

Middle & High School Students - Temperature check at drop-off and proceed to Middlebrooks Athletic Center, where they will be socially distanced and masks required.

7:45 a.m. - 8:15 a.m.

Regular Arrival. Temperatures Taken.

3K - 5th Grade Students - Temperatures taken at carpool. Students proceed to their "Viking Squad" classroom.

Middle School & High School Students - Temperatures taken before entry to buildings. Proceed to classroom. Masks required during temperature checks and before entering buildings.

8:15 a.m.

Classes Begin. Extended time between classes.

At the end of each Middle & High School class period, a two minute cleaning period will be added to allow for classroom cleaning.

Likewise, two minutes added between classes in middle and high school to allow for enhanced sanitation, social distancing, and to take an outside "mask break." Teachers will monitor hallways to encourage social distancing.

3:00 p.m.

Elementary Classes End

Students called from their classroom to carpool to encourage social distancing.

3:15 pm.

Middle School & High School Classes End

Students exit out multiple doors to aid in social distancing.

3:45 p.m.

After-School Activities Begin

Masks required in grades 6 - 12 for all indoor after-school activities. Students expected to social distance.

Viking Distance Learning Plan

FPD is prepared to provide an exceptional educational experience regardless of whether families choose on-campus or distance learning. Teachers are ready to invest in the lives of their students in-person or virtually depending on the needs of each family.

FPD's Distance Learning Plan for the 2020-2021 academic year is an enhanced version of the platform used at the end of last year.

- Updated Learning Management Platform for easier communication at all grade levels.
- Updated web cameras in classrooms to provide some synchronous or recorded classroom sessions.
- Option for scheduled individual meetings with teachers to gain assistance with school work.

What concurrent distance and on-campus instruction looks like –

- Students are placed in classes as if they were on campus and will follow the same pace of assignments.
- All instructions, directions, assignments, and communication will be posted in the SeeSaw (3K - 3rd) or Moodle (4th - 12th) Learning Management System on the same schedule as on-campus students.
- Lectures, demonstrations, and explanations by video will include a combination of livestreaming and recorded sessions.
- To promote students' relationships and connection to teacher and classmates, students will be expected to engage in some live (synchronic) sessions that may include small group interaction and collaboration at the time of the on-campus class.

Elective Month-by-Month

FPD's Distance Learning option can be selected by parents on a month-by-month basis by notifying their student's principal 10 days prior to each month end.

Short-Term As Needed

FPD's Distance Learning platform is also available for students who must remain home at any point for symptom monitoring.

If families choose Distance Learning, students may participate in after-school fine arts and athletic activities as long as they are not at home for symptom monitoring or COVID-related reasons.

Viking Distance Learning Plan

Structure:

Students are placed in classes as if they were on campus and follow the same pace of instruction and assignments. Students in grades 3K - 3rd will use SeeSaw Learning Management System. Students in grades 4th - 12th will use Moodle Learning Management System. Students in 6th - 12th can use their Moodle username and password to login to Moodle. Students in grades 3K - 5th will be sent a username and password.

Schedule:

Distance Learning assignments will be posted in SeeSaw (3K - 3rd) or Moodle (4th - 12th) at the same pace of the students on campus. Video recorded instructions, as needed, will be posted by the end of the day.

Communication:

All teachers will set up their courses within SeeSaw or Moodle to provide a uniform experience for students. Teachers and students can easily ask questions, submit assignments, and follow coursework through these platforms.

Class Livestream or Recording:

Depending on grade-level, select classes will be livestreamed or webcasted. We have upgraded our campus bandwidth, as well as our web camera capabilities, to facilitate recording and/or streaming of instruction.

During these Livestream sessions, students will need to log in and follow along with their teacher. These sessions will be announced in advance and supplemented with assignments for students to complete on their own. The emphasis of these sessions will be on generating connection to the on-campus peers.

For some activities, students at home will be able to participate with students at school in real time. For other class sessions, segments of recorded instruction will be posted in SeeSaw or Moodle with a watching guide and activities to complete. This structure will protect student wellness and follow healthy screen time guidance.

Assessment:

Summative assessments (graded assignments and tests) will focus more on student crafted responses and higher order thinking. Some teachers may schedule proctored testing sessions if appropriate for that grade and subject area.

Class Time:

Class time will vary by grade. Prior to the start of school, teachers will contact families/students who have requested Distance Learning to review class times as well as answer any additional questions.

FOCUS ON: EMOTIONAL & MENTAL WELL-BEING

As our Head of School has continually communicated in his messages to you, we want all families to understand that our door is always open. We are here to serve our students and families through this extraordinary time.

One of the best aspects of First Presbyterian Day School is the emotional and spiritual support students receive through Godly mentors. Now, more than ever, students need to know they are supported and loved. We are here to partner with parents as we nurture these young hearts and minds.

Thus, FPD is taking the following steps to support students spiritually, socially, and emotionally:

- Revamp of chapel program by Head of School
- Leadership forum led by Head of School for nominated students
- School-wide focus on Godly character and leadership
- On-campus or virtual counseling with school counselor
- Webpage with Parent Resources and Support Information
- Head of School "Coffees" to learn of updates and listen to concerns
- Advisory periods to focus on spiritual, social, and emotional support

INTRODUCTION

FPD's Illness Response Plan outlined on the following three pages was developed with the assistance and approval of nine local medical professionals, using current guidelines and recommendations.

A sub-committee of these medical professionals will continue to meet regularly throughout the school year to advise and update the plan as needed.

Medical Committee Approving FPD Illness Response Plan:

Dr. Jay Anderson, Gastroenterologist

Dr. Brian Cardis, Pediatric Cardiologist

Dr. Chris Cawley, Pediatrician

Dr. Dan Chan, Orthopaedic Surgeon

Dr. Alex Correa, Otolaryngology

Mr. Michael Dykes, Director of Emergency Services, Coliseum Health Systems

Dr. Eric Long, Critical Care Surgery

Dr. Richard Thomas, Orthopaedic Surgeon

Dr. Jason Woods, Internal Medicine

THE FIRST STEP BEGINS AT HOME



Before your child leaves your home, make sure he or she is fever free (<100) & symptom free.

Symptoms include:

fever, coughing, sneezing, congestion, loss of taste or smell, nausea, diarrhea, sore throat, headache, body aches, shortness of breath, or fatigue

If your child is experiencing any symptoms of illness, we ask that he or she stay home.

Parents can then follow steps outlined on the next pages.



ILLNESS RESPONSE PLAN

It is of utmost importance that students and faculty showing symptoms of illness stay home from school. Symptoms of illness (per GDPH) include: fever, coughing, sneezing, congestion, sore throat, loss of taste or smell, nausea, diarrhea, headache, body aches, shortness of breath, or fatigue.

STUDENT/EMPLOYEE HAS SYMPTOMS OF ILLNESS

- Keep student at home.
- Contact the school nurse.
- Student must refrain from coming to school until 24 hours of being fever free without medication AND no symptoms.

**If your child experiences seasonal allergies, asthma, etc. a doctor's note can be kept on file as a reference.*

STUDENT/EMPLOYEE TESTS POSITIVE FOR COVID-19

POSITIVE TEST, NO SYMPTOMS

- Notify the school nurse.
- Return to school after 10 days have passed since the positive laboratory test and the person remains asymptomatic.

POSITIVE TEST, WITH SYMPTOMS

- Notify the school nurse.
- Quarantine at home until the following have been met: At least 10 days have passed since symptoms first appeared and after 24 hours of being fever free without medication and no symptoms upon return.

- If a student or employee tests positive, FPD will notify those who may be suspected of exposure.
- FPD will increase sanitation efforts in those areas of the campus of possible contagion.
- Any time a student/employee has a positive COVID-19 test, proof of that positive test must be on file with the school nurse.



ILLNESS RESPONSE PLAN

STUDENT/EMPLOYEE HAS SUSPECTED EXPOSURE TO SOMEONE WITH COVID-19

EXPOSURE = WITHIN 6 FEET OF SOMEONE WITH COVID-19 FOR 15 MINUTES OR MORE IN THE PAST 48 HOURS OF SYMPTOM ONSET OR PERSON RECEIVING A POSITIVE TEST

- Exposure confirmed by school nurse and Head of School based on guidelines (CDC, GDPH) for exposure.
- If exposure confirmed, the school nurse and Head of School, with guidance of the medical sub-committee, will ensure current guidelines (CDC, GDPH) are followed when determining the next course of action.
- Current considerations that factor into the next step include:
 - Did the exposure happen on campus (inside or outside), off campus, or at home?
 - Was the COVID positive person symptomatic or asymptomatic before or during the exposure?
 - Was either party wearing a face covering during the exposure?
- Following a thorough review of the case, the school nurse and Head of School, with the guidance of the medical sub-committee, will make a decision based on the available guidelines (CDC, GDPH) as to a safe return to school.
- Potential outcomes after a confirmed exposure and thorough review include the following:
 - Confirmatory testing
 - Return to school with guidance on face covering and social distancing
 - Quarantine with guidelines

FPD's Illness Response Plan was created with the assistance of local medical professionals who will continue to advise and make recommendations as the year progresses. FPD's Illness Response Plan may change as guidelines and recommendations change.



2020-2021 Wellness Pledge

FPD's faculty and staff are thrilled to welcome students back to campus! We look forward to learning together through face-to-face collaboration and fellowship. In order to maintain a healthy campus, parents play a crucial role. We are asking parents to partner with by taking the following steps.

Self-certify Wellness Checks Each Day – While we will be taking temperature checks each morning on campus, we ask that you also take a temperature at home. Likewise, please confirm that your child has not had any of the following new or worsening symptoms: fever, coughing, sneezing, congestion, sore throat, loss of taste or smell, nausea, diarrhea, headache, body aches, shortness of breath, or fatigue.

Stay Home if Sick – If your child presents any new symptoms (fever, coughing, sneezing, congestion, loss of taste or smell, nausea, diarrhea, headache, body aches, shortness of breath, or fatigue), keep them at home. Contact school nurse.

Encourage Healthy Habits – Help teach your child healthy habits at home to keep them from spreading germs as well as protect themselves against germs. This includes hand washing for 20 seconds, using hand sanitizer, sneezing/coughing into their elbow, not touching their face, etc. We will remind them at school, but encouragement at home is helpful.

Notify – If your child or someone in your family is diagnosed with COVID-19, please notify the school nurse. It is critically important for contact tracing purposes that we are aware of any positive cases in our school family. Identities will be kept confidential.

Acknowledge Temperature Checks - FPD faculty and administration will be taking student temperatures each morning as they arrive at school. If a student has a temperature of 100 degrees or higher, a parent or guardian will need to come back to pick up their student.