FIRST PRESBYTERIAN DAY SCHOOL

APPLICATION FOR EMPLOYMENT

Administration

FPD does not discriminate in hiring, promotion, discharge, pay, fringe benefits, job training, and other aspects of employment, on the basis of race, color, sex or national origin. As a religious institution, all faculty and staff are required to affirm alignment with our Doctrinal Statement, Statement of Christian Principles and Ministerial Role of an Employee.

Name: _____ Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Birthdate: Month _____ Day _____

Marital Status: _____ Occupation of Spouse: _____

Children's Names:

1. _____ 2. _____ 3. _____

Member at what Church: _____ Pastor's Name: _____

Professional Memberships: _____

Current Salary: _____ Current Employer: _____

FPD's substance abuse policy includes random drug testing for all employees. Would you support this policy?

_____

WORK EXPERIENCE

Place of Employment	Position Held	Phone Number	Dates

EDUCATION

College Attended	Major Study	Degree(s) Attained	Dates

MILITARY EXPERIENCE

Branch of Service | Years of Service | Rank Held

_____

_____

_____

COMMUNITY SERVICE

_____

_____

_____

REFERENCES

(List at least five, 3 professional & 2 personal)

Name	Email Address	Position	Phone
1.			
2.			
3.			
4.			
5.			
6.			
7.			

May we contact your references now? _____ If not please explain: _____

_____

_____

EMPLOYMENT QUESTIONNAIRE

First Presbyterian Day School
5671 Calvin Drive
Macon, Georgia 31210

It is the goal of the Administration and Board to select and employ mature Christians who approve of, and are willing to function under, general Christian guidelines. In preparation for your on-site interview please answer the following questions.

1. Please share with us your own Christian testimony; i.e., your acceptance of Christ, significant growth experiences, your church life, etc.

2. Please provide us with your personal view of the Bible as to its purpose, authority, accuracy and your own private study of it.

3. How would you share Christ with someone?

4. What are some of the Scriptures you would use?

5. Name three books you've read over the past year and explain why they were important to you. (Either professionally or personally.)

6. In what ways do you believe that a Christian school should be different from other private schools?

7. How do you feel God can use your position at FPD to expand His Kingdom?

8. What gifts or talents uniquely qualify you for the position you are seeking?

9. How do you instill a "love for the school" in our various constituencies (faculty/staff, current families, future families...)

10. Identify your top three goals for your first year in your new administrative position.

11. What do you think it takes to be successful in the Macon educational market?

12. What accomplishments have given you the most satisfaction in your life?

13. Describe your organizational style?

14. Describe your approach for staff supervision (growth and accountability)?