

FPD Class of : \_\_\_\_\_



## **1-to-1 Student Tablet Contract**

First Presbyterian Day School (FPD) only authorizes the use of its tablet computers in a manner consistent with established instructional, research, and administrative objectives of the school.

### **Ownership**

Computers issued through the 1-to-1 program are the property of FPD. Students have no ownership, interest, or right to title in the tablet computers.

### **License Agreements**

FPD is the sole licensee of the software included with the tablet computer. Any copying, modification, merging, or distribution of the software by the student, including written documentation, is prohibited. The student is responsible for complying with any and all hardware, software, and service provider licensing agreements, terms of use, and applicable state and federal copyright and other intellectual property protections. Violation of any such licenses, terms, or laws shall constitute a violation of this contract.

### **Acceptable Use**

- A. FPD tablets are not to be used for personal profit or non-profit purposes such as advertising, rentals, selling or buying things, soliciting for charity, or other such uses.
- B. The tablets may not be used in the unlawful transmission or storage of copyrighted materials not in the name of the student of the school.
- C. Students must handle the tablet computers with care, protecting its functionality and appearance.
- D. Students must take their tablets to school with them every day unless instructed to do otherwise by a school administrator.
- E. Students must not use tablet computers or computer programs in any manner other than that for which it is intended.
- F. Students must not log in to network under another student's username/password.
- G. Students must not install software onto tablet computers unless specifically authorized to do so by a school administrator.
- H. Students must not intentionally modify network configuration files or otherwise interfere with the functioning of the FPD computers.
- I. Students must not intentionally transmit viruses and other such malicious computer programs via the FPD computers.

J. Tablet computers will be treated in a similar manner as other school-owned educational tools such as textbooks. Therefore all FPD policies, rules, handbooks, contracts, and directives, including disciplinary measures, apply to the use of tablet computers.

K. Students must not modify, upgrade, or attempt to repair tablet computers issued under this contract without the express permission of the school.

### **Liability**

A. Students are responsible for all material sent by and/or stored on the tablet computer loaned to them. Students accept responsibility for keeping their tablet computer free from all pornographic material, inappropriate test files, or files dangerous to the integrity of FPD's network, equipment, or software.

B. FPD is not liable for any material sent by and/or stored on tablet computers issued to students via the 1-to-1 Tablet Computer Agreement.

### **Damaged Tablet**

- A. Students are responsible for the care and security of the tablet assigned to them. If a student discovers that his/her tablet is damaged to the point that it is non-functional or operates with reduced function, the student should notify the FPD Help Desk by the next school day.
- B. If the damage is the result of an accident to the tablet while it is being used in normal operating conditions, the student is responsible for an insurance deductible, which will be billed to the student's billing account. The student will be provided with a replacement tablet when possible.
- C. The deductible for the first occurrence is \$100. The deductible for the second occurrence is \$300. For each occurrence after the second occurrence, the deductible will be a minimum of \$300 and a maximum of the full replacement value of the tablet.
- D. If it is determined that the damage is the result of the following events, the student may be responsible for full replacement value of the tablet. Such determination will be made by FPD IT staff and the student's Principal.
  - a. Abuse, multiple accidents or misuse
  - b. Flood, fire, earthquake, natural disaster, power surge or other external cause.(Student's family is encouraged to seek damage/loss protection through homeowner's insurance policy.)
  - c. Tablet used outside the parameters established in the Acceptable Use Policy, as described herein.
  - d. Tablet used in conditions deemed unsafe for the tablet.
  - e. Tablet is used by someone other than the student assigned to the tablet.
  - f. Tablet negligence (i.e., tablet is placed in an unsafe location or position)

- E. If it is determined that the damage is the result of the intentional or unintentional installation of software which was not authorized by a FPD school administrator, which has resulted in a virus or other mal-ware on the tablet, the Student may be charged IT staff time of \$35 per hour to return tablet to working order.

### **Lost or Stolen Tablet**

- A. In the event a student's tablet is lost or stolen, the student should notify his/her Principal by the next school day or, if during a holiday period or summer, the next business day. If a theft, the student's family should file a police report and submit a copy of the report to the Principal within three school days or, if during the summer or holiday period, within the next three business days.
- B. The Principal will work with FPD IT staff to provide a replacement tablet (when possible) to the student while the loss/theft is being investigated.
- C. If, after thirty-days, the lost/stolen tablet is not recovered, or if it is recovered but deemed inoperable by FPD IT staff, the student will be responsible for the full replacement value of the tablet.

***Note: It is recommended that parents contact their property insurance provider to confirm that their child's Tablet is covered under the family's property insurance coverage.***

### **No Guaranteed Content Privacy**

- A. FPD cannot guarantee that content stored on tablets issued in accordance with this contract will be private. FPD respects the rights of its students; however, the School is also responsible for servicing and protecting its property.
- B. FPD reserves the right to monitor or access the hard drives of its tablet computers if it suspects or is advised of possible breaches or security, harassment, or other violations of other school policies, rules, regulations, directives, or law, or evidence exists which demonstrates to the school that its tablet computers may contain information, data, or other intellectual property that belongs to another person.
- C. Content filtering services will be in use on all FPD computers. Attempts to disable or hack content filtering services will not be tolerated and disciplinary measures will be taken. The filtering service reports inappropriate internet searches and sites visited to administration.
- D. Use of the tablet is subject to FPD's Electronic Media Policy, which can be found in the Student Handbook.

### **Return of the Tablet Computer**

- A: At the end of the school year or lease period, a date will be announced on which the students will be instructed to return their tablets. On this date, the school will inspect the computers for damage and will perform general maintenance and upgrades.
- B: Students will be expected to pay for damages determined to be beyond normal "wear and tear," as determined by FPD IT staff and the student's Principal. The Accidental Damage deductible, as described in the *Damaged Tablet* section herein, will apply where appropriate.

**Disciplinary Measures**

Misuse of computers will not be tolerated. The consequences of infractions of the 1-to-1 Tablet Contract may include but are not limited to:

- \* Limits on the use of the tablet for a specific period of time
- \* Suspension of the use of the tablet for a specific period of time.
- \* Removal of the tablet from a student's possession for a specific period of time
- \* Payment of damages
- \* Detention
- \* Involvement of law enforcement officers
- \* Suspension from school

_____ Class of _____	
Student Signature	
_____	
Student – Printed Name	Date
<b><i>Contract is in force from date of signature through end of tablet lease cycle with student's continued enrollment at FPD.</i></b>	

_____	
Parent/Guardian Signature	Relationship to Student
_____	
Parent/Guardian – Printed Name	Date
<b><i>Contract is in force from date of signature through end of tablet lease cycle with student's continued enrollment at FPD.</i></b>	