



# FPD Tuition & Fees 2023-2024

## Annual tuition

- 3K Pre-Kindergarten (Half Day) \$ 5,120 per year (\$ 426.67 per month for 12 months)
- PK Pre-Kindergarten (Half Day) \$ 5,120 per year (\$ 426.67 per month for 12 months)
- PK Pre-Kindergarten (Full Day) \$ 8,360 per year (\$ 696.67 per month for 12 months)
- Kindergarten (Half Day) \$ 7,050 per year (\$ 587.50 per month for 12 months)
- Kindergarten (Full Day) \$ 10,170 per year (\$ 847.50 per month for 12 months)
- Grades 1-5 \$ 16,190 per year (\$ 1,349.17 per month for 12 months)
- Grades 6-8 \$ 16,690 per year (\$ 1,390.83 per month for 12 months)
- Grades 9-12 \$ 17,490 per year (\$ 1,457.50 per month for 12 months)

## Annual technology fee

- 3K, Pre-Kindergarten & Kindergarten \$ 300 per year (\$ 25 per month for 12 months)
- Grades 1-4 \$ 450 per year (\$ 37.50 per month for 12 months)
- Grades 5-12 \$ 600 per year (\$ 50 per month for 12 months)

FPD facilitates the billing of tuition and fees through Blackbaud Tuition Management. Services for parents include 24/7 online account access at [parent.blackbaud.school](https://parent.blackbaud.school), stop/resume automatic debit payments, review payment history, change/edit your payment information, update your personal information, view and print Family Tuition Statements and Year End Statements for tax purposes, plus see an itemized breakdown of tuition, fees and discounts billed to your account. If you need assistance, please contact Blackbaud's Parent Contact Center at (888) 868-8828 or contact Terri Newberry (Student Billing Coordinator), at [terri.newberry@fpdmacon.org](mailto:terri.newberry@fpdmacon.org) or (478) 477-6505, Ext. 124. When contacting Blackbaud, please have your family ID readily available for the quickest service.

## Tuition & Fee Payment Schedule

- Tuition and technology fees are billed via Blackbaud Tuition Management in monthly installments from June 2023 through May 2024.
- Tuition and fees are due on the first (1<sup>st</sup>) of each month and become past due on the twentieth (20<sup>th</sup>) of that same month. An extension is granted for families who pay via autopay. For families who pay via autopay, tuition and fees become past due on the last day of that month.
- Fees for most optional services are also facilitated through Blackbaud Tuition Management, such as dining (meals/ breakfast/snacks), instructional support, after-school enrichment, and Viking Store purchases.

## Payment Options

- Payments on your student billing account can be facilitated in several ways. Pick the option that is best for you!
  - **Autopay:** The most popular method of paying FPD tuition and fees is via automatic recurring monthly payments. Set it up once and your payment will be automatically drafted thereafter on the monthly date that you specify. You can choose to pay via an automatic monthly bank draft or through a credit card (convenience fees apply if using credit card). If you are already set up for autopay, it will continue for the 2023-24 school year.
  - **Online:** Access your Blackbaud Tuition Management account anytime to make a payment at [parent.blackbaud.school](https://parent.blackbaud.school). You can choose to pay via a bank draft or credit card. Convenience fees apply if using a credit card.
  - **Call it in:** Call in your payment through Blackbaud's Parent Contact Center at (888)868-8828.
  - **Mail it in:** If you would prefer to mail in a payment, that's fine too! Mail your check directly to Tuition Management at PO BOX 11731, Newark, NJ 07101-4731. Please remember to include your Family ID and allow 5-7 days for Blackbaud Tuition Management to receive and post your payment.
  - **Drop it off:** You are always welcome to deliver your payment directly to the school. We would love to see you! Deliver your payment to the FPD business office in the administration building.
- If a check, bank draft or credit card payment is returned to the school due to insufficient funds, an NSF fee of \$30 will be charged to the family account.

### Enrollment & re-enrollment deposits

- The enrollment/re-enrollment deposit is a non-refundable pre-payment of the 2023-24 tuition. This deposit serves as a commitment to the school of the student's enrollment for the 2023-24 year.
- Families are asked to make their re-enrollment commitment for the 2023-24 school during the re-enrollment period of January 9-20, 2023.
- By enrolling/re-enrolling, the administration, and staff at FPD are reserving a place for your child and allocating resources to serve him/her next school year. In turn, you are committing to enroll your child for the entire 2023-24 academic year and honor the full amount of tuition. Therefore, a family who enrolls their child(ren) for the 2023-24 academic year commits to pay the tuition and technology fee in accordance with the FPD Withdrawal Policy (below), even if circumstances cause the family to withdraw their child(ren) before or during the school year.
- The enrollment/re-enrollment deposit is \$400 for the oldest child and \$200 for each additional child enrolled from the same family and household.

### Withdrawal Policy

- A family who enrolls/re-enrolls their child(ren) for the 2022-23 academic year, and then withdraws their child later, commits to pay tuition and technology fees in accordance with the following schedule.

Date of Withdrawal	Family Responsibility
March 1, 2023- May 31, 2023	10% of annual tuition and technology fee
June 1, 2023 – Day before 1 <sup>st</sup> day of school	25% of annual tuition and technology fee
Start of school – End of 1 <sup>st</sup> quarter	40% of annual tuition and technology fee
1 <sup>st</sup> day of 2 <sup>nd</sup> quarter – End of 2 <sup>nd</sup> quarter	75% of annual tuition and technology fee
1 <sup>st</sup> day of 3 <sup>rd</sup> quarter – End of school year	100% of annual tuition and technology fee

- Exceptions to withdrawal policy:
  - If a family is required to move more than sixty (60) miles from the FPD campus, the family's financial responsibility for the payment of tuition and fees may be reduced. Such a request should be submitted, accompanied by documented proof of requirement to move, via email or letter to the Business Office. Email to Terri Newberry at [teri.newberry@fpdmacon.org](mailto:teri.newberry@fpdmacon.org).
  - If a family applies for FPD tuition assistance, and does not receive a sufficient award amount, the family's financial responsibility for the payment of tuition and fees may be reduced, presuming that the family applies for assistance within the published target dates, and the family notifies the FPD business office of the decision to withdraw within ten (10) days after the award notification.
  - Withdrawals for any other reason do not warrant a reduction in the family's annual tuition/fee expectation.

### Refund Policy

- Requests for refunds may be considered if an exception to the withdrawal policy is approved.
- If an exception to the withdrawal policy is approved, takes place during the summer months, and the refund is approved, 100% of the paid tuition may be refunded retroactive to June 1. However, none of the pre-paid registration deposit is subject for a refund.
- If an exception to the withdrawal policy is approved, takes place during the academic year, and the refund is approved, a pro-rated portion of the tuition, less the enrollment deposit, may be refunded based on the number of days that the child is enrolled.
- Withdrawals for any other reason do not typically warrant a refund in tuition.
- Enrollment deposits are not refundable, except for in the case of a tuition assistance applicant whose award amount is insufficient and such communication is received by the FPD Business Office within ten (10) days of award notification.

### Past due tuition and fees

- If a past due balance exists on the account after the 20<sup>th</sup> of the month (last day of the month for families who pay via autopay), a monthly finance charge of 1.5% of the balance will be assessed to the account. The minimum monthly finance charge is \$15 per student.
- A family who has a past due balance, and who pays with autopay, should pay the past due amount through a separate payment. Autopay payments will only draft the scheduled current monthly charge, not the past due amount.

- FPD withholds the reporting official transcripts/grades for all enrolled students in the family if tuition and fees on the family account are 30+ days past due.
- If a past due balance on the family account becomes sixty (60) days or older, all enrolled children must remain at home and discontinue participation in school activities, until the account is brought up to date.
- No student may be re-enrolled whose family account has an outstanding balance from the previous year.
- No student may participate in summer school-related activities, team practices or team camps, whose family account has an outstanding balance from the previous year.
- The family account for a senior student must be paid in full before he/she may participate in graduation and receive his/her diploma.
- Grades, final report cards and transcripts for a student can be released only after all charges for the family account have been paid in full.

#### **Affording FPD**

- FPD offers a tuition assistance program (TAP) to help families who share the school's values and academic expectations to bridge the gap between the cost of a FPD education and the amount the family can pay. TAP is available to families with children in 1st-12th grade (not available for 3K-K) who desire a Christ-centered, college-preparatory education for their child(ren) and can demonstrate a financial need.
- Applications are reviewed annually and are reviewed individually and confidentially. TAP award amounts vary between applicants.
- For more information about tuition assistance at FPD, go to [www.fpdmacon.org/tuition-assistance](http://www.fpdmacon.org/tuition-assistance).

Please direct questions regarding your tuition and fee charges to Terri Newberry, Student Billing Coordinator, at (478) 477-6505, ext. 124 or via email to [terri.newberry@fpdmacon.org](mailto:terri.newberry@fpdmacon.org) or to Charlie Parrish, Chief Financial Officer, at (478) 477-6505, Ext. 104 or via email to [charlie.parrish@fpdmacon.org](mailto:charlie.parrish@fpdmacon.org).